

Application procedure

1. The candidate sends scanned copies of the documents to NVNA International Students Front-Office at Int_students@nvna.eu for prior examination. All pages including stamps must be scanned.
2. The International Students Front-Office examines the documents and contacts the candidate.
3. Upon approval by the International Students Front-Office, the candidate sends the entire package of the original documents by post/courier to:

International Students Front-Office

Nikola Vaptsarov Naval Academy – Varna

73, Vasil Drumev St.

9002 Varna

Bulgaria

4. International Students Front-Office forwards the applicant's documents to the Bulgarian Ministry of Education and Science for review. The review period takes from two weeks up to a month.
 - 4.1. Upon approval, the Bulgarian Ministry of Education and Science issues a certificate necessary for visa D application.
 - 4.2. In case the Bulgarian Ministry of Education and Science needs additional documents or endorsements, it sends an official letter to NVNA in which it explains the reasons for not issuing the certificate. The International Students Front-Office notifies the applicant who may amend his/her application documents and re-submit them for review after the application deadline.
5. After receiving an approval by the Bulgarian Ministry of Education and Science, the International Students Front-Office issues and signs a certificate which states that the applicant has been accepted for studies in the chosen major at NVNA.
6. The International Students Front-Office sends the candidate the original documents necessary for visa D application:
 - A certificate issued by the Bulgarian Ministry of Education and Science;
 - A certificate issued by the International Students Front-Office at NVNA.
7. The applicant personally files his/her application for visa D in the diplomatic or consular missions of the Republic of Bulgaria in his/her own country of birth.
8. The applicant must pay the tuition fee for the first semester before the start of his/her studies by sending the payment amount to the following bank account:

NIKOLA VAPTSAROV NAVAL ACADEMY

BANK ACCOUNT:

IBAN: BG87 STSA 9300 3106 8640 01

Bank name: DSK Bank

SWIFT: STSABGSF